

**Florence Regional Airport
Pee Dee Regional Airport Authority**

September 20, 2023

AIRPORT CONFERENCE ROOM AND TEAMS MEETING

MEMBERS PRESENT:

Dr. Stephan Bridges (*via Teams*)
Mr. Glenn Greene
Mr. Rene Josey
Mr. Chuck McClain
Mr. Lee Nettles
Mr. Tommy Parham
Mr. Robby Peed
Mr. Joseph Powell
Mr. Robert Ware

MEMBERS ABSENT:

NONE

Airport Staff Members present were Connie Anderson, Marshall Johnson, Betsy DeVault and Robert Norton.

There was no media present at the meeting.

Also present were Troy McNall with Talbert, Bright & Ellington, Attorney Craig Brown, Anthony Baker with Precision Air, and visiting residents of the community.

The meeting was called to order at 4:00 PM by Chairman Greene in the Airport Conference Room, 2100 Terminal Drive, Florence, SC. The media was notified in accordance with 30-4-80.

The Invocation was given by Connie Anderson.

On a motion by Mr. Parham and second by Dr. Bridges, the minutes of the August 16, 2023, Airport Authority meeting were approved with the amendments written as previously emailed. Motion carried. Unanimously.

COMMITTEE REPORTS:

ADMINISTRATIVE AND FINANCE COMMITTEE REPORT: *Dr. Bridges*

Connie Anderson read the August 2023 Flow Sheet as previously emailed. The report was presented as information only.

AIR SERVICE COMMITTEE REPORT: *Mr. Nettles*

Mr. Nettles read the August 2023 Enplanement Report and Load Factor History Report as previously emailed. There was a brief discussion.

PROPERTIES AND PROJECTS COMMITTEE REPORT: *Mr. Josey*

Mr. Josey commented that the Hangars Project is still ongoing and referred to Troy McNall with Talbert, Bright & Ellington for an update. Mr. McNall reported in Judy Elders' absence.

Mr. McNall reported a construction meeting was held yesterday Tuesday, September 12, 2023, onsite with the contractor. The Design team is continuing to review requests for information (RFI's). The contractor has been installing insulation and roof panels on the east half of the box hangars, poured slab for restrooms at the box hangars, and running storm sewer for roof drains at box hangars. The subcontractor will soon be setting stone in corporate hangar apron and corporate hangar parking lot.

The contractor is updating the schedule to determine the date to close and rehabilitate the taxiway. The contractor will give FLO a minimum of one week's notice prior to closure. A pre-paving meeting was held after the construction meeting on Tuesday, September 12, 2023, to discuss the upcoming paving operations.

On the Rehabilitate Taxiways B, B-3, B-4, and D (Design and Bidding), he reported grants were received and the contractor's construction contract has been prepared. Palmetto Corp of Conway has executed the contract and now needs it to be executed by FLO.

Talbert, Bright & Ellington (TBE) met with Connie Anderson and Robert Norton on September 12, 2023, to review last year's ACIP. TBE will update and prepare pre-application submittals for submittal to the FAA and SCAC on or before December 1, 2023.

The Passenger Facility Charge (PFC) Application is still on hold.

Mr. Josey reported he and Robby Peed met to brainstorm plans and options for the management of the hangars once completed. He stated Precision Air has expressed some interest in this. The

Properties and Projects subcommittee has plans to follow up and will update the Authority going forward. There was some discussion.

EXECUTIVE DIRECTOR'S REPORT: Mrs. Anderson

Connie Anderson requested the Airport Authority to go into Executive Session.

On a motion by Mr. Powell and seconded by Mr. Peed the Airport Authority went into Executive Session at 4:20 PM. Motion carried. Unanimously.

The Airport Authority came out of Executive Session at 4:35 PM. Chairman Greene announced that no action was taken during the Executive Session.

On a motion by Mr. Parham and seconded by Dr. Bridges the Airport Authority approved the donation of the 2010 Chevy Impala Airport Police Vehicle to the Jackson Winkler Foundation. Motion carried. Unanimously. (Mr. Josey noted that the vehicle is fully depreciated and was originally purchased for \$2,000)

Connie Anderson announced the opening of the new restaurant inside the Airport and encouraged the Authority to visit. She stated the opening of the new restaurant has been posted on the Airport's social media.

Chairman Greene thanked Connie Anderson and the Airport Staff for the Airport Authority shirts.

OLD BUSINESS:

NONE

NEW BUSINESS:

NONE

ADJOURNMENT:

There being no further business, the Pee Dee Regional Airport Authority meeting adjourned at approximately 4:39 PM.