

**Florence Regional Airport
Pee Dee Regional Airport Authority**

June 19, 2024

AIRPORT CONFERENCE ROOM AND TEAMS MEETING

MEMBERS PRESENT:

Mr. Robby Hill
Mr. Rene Josey, presiding
Mr. Lee Nettles
Mr. Tommy Parham
Mr. Robert Ware

MEMBERS ABSENT:

Mr. Glenn Greene, Chairman
Mr. Robby Peed
Mr. Joe Powell

Airport Staff Members present were Robert Norton and Betsy DeVault.

There was no media present at the meeting.

Also present were Judy Elders with Talbert, Bright & Ellington, Anthony Baker and Mr. Rodiguez with Precision Air.

The meeting was called to order at 4:00 PM by Vice Chairman Josey in the Airport Conference Room, 2100 Terminal Drive, Florence, SC. The media was notified in accordance with 30-4-80.

The Invocation was given by Vice Chairman Josey.

On a motion by Mr. Parham and second by Mr. Nettles, the minutes of the May 15, Airport Authority meeting were approved as previously emailed. Motion carried. Unanimously.

COMMITTEE REPORTS:

ADMINISTRATIVE AND FINANCE COMMITTEE REPORT: *Mr. Hill*

Robby Hill read the May 2024 Flow Sheet as previously emailed.

AIR SERVICE COMMITTEE REPORT: *Mr. Nettles*

Mr. Nettles read the May Enplanement and Load Factor History Report as previously emailed.

In Connie Anderson's absence, Robert Norton announced that American Airlines is scheduled to be back up to 3 flights in August. There was discussion suggesting announcing the addition of the third flight on social media and other ways to target business travelers.

PROPERTIES AND PROJECTS COMMITTEE REPORT: *Mr. Josey*

Judy Elders reported TBE has given the notice to proceed to the surveyor to perform the as-built survey of the project. The surveyor estimates it will be about a month before the fieldwork and mapping is complete. Once this survey is received, TBE will produce Record Drawings and begin to close out the grant.

On the Rehabilitate Taxiways B, B-3, B-4, and D (Construction), Palmetto Corp. of Conway (contractor) mobilized on Monday, April 15, 2024. All paving work for the project is complete. The painting subcontractor (HASCO) is scheduled for permanent airfield markings on July 8, 2024. TBE will coordinate with FLO and Palmetto Corp to schedule a final inspection in the next few weeks.

On the Passenger Facility Charge (PFC) Application, a draft PFC application has been submitted to FLO for review. Once comments are received, the document will be submitted to FAA for review and comment. Upon receipt of comments, an airline meeting will be scheduled.

FLO and TBE had a conference call with FAA on June 10, 2024, to discuss the close out of PFCs 14-02-C-04-FLO and 16-03-U-02-FLO. A draft letter was prepared for FLO review. Once approved it will be submitted to FAA. The letter was submitted to the FAA on June 18, 2024.

There was some discussion.

Robert Norton requested the Airport Authority to go into Executive Session.

On a motion by Mr. Parham and seconded by Mr. Nettles, the Airport Authority went into Executive Session at 4:20 PM.

At 4:39 PM the Airport Authority came out of Executive Session and the regular meeting of the Airport Authority resumed. Vice Chairman Josey stated no action was taken during the Executive Session. He stated the purpose of the Executive Session was for discussion of a few contractual matters.

On a motion by Mr. Nettles and second by Mr. Hill, the Airport Authority authorized Airport Staff to proceed discussion for cost sharing to pave the areas around the maintenance hangar at Precision Air and follow up with the Authority with any recommendations. Motion carried. Unanimously.

On a motion by Mr. Parham and seconded by Mr. Nettles, the Airport Authority authorized Airport Staff to proceed with the re-appraisal of the property at the end of Runway 09 with a new Appraiser with the possibility of receiving the FAA's offer to help with the purchase of the property at fair market value. Motion carried. Unanimously.

EXECUTIVE DIRECTOR'S REPORT: Mrs. Anderson

In Connie Anderson's absence, there was no Executive Director's Report.

OLD BUSINESS:

NONE

NEW BUSINESS:

NONE

ADJOURNMENT:

There being no further business, the Pee Dee Regional Airport Authority meeting adjourned at approximately 4:41 PM.