

**Florence Regional Airport
Pee Dee Regional Airport Authority**

April 15, 2024

AIRPORT CONFERENCE ROOM AND TEAMS MEETING

MEMBERS PRESENT:

Mr. Glenn Greene
Mr. Robby Hill
Mr. Rene Josey
Mr. Lee Nettles
Mr. Tommy Parham
Mr. Robby Peed
Mr. Joe Powell
Mr. Robert Ware

MEMBERS ABSENT:

NNE

Airport Staff Members present were Connie Anderson, Marshell Johnson, Betsy DeVault and Robert Norton.

There was no media present at the meeting.

Also present were Judy Elders with Talbert, Bright & Ellington, Attorney Craig Brown, and Mr. Rodriguez with Precision Air.

The meeting was called to order at 4:00 PM by Chairman Greene in the Airport Conference Room, 2100 Terminal Drive, Florence, SC. The media was notified in accordance with 30-4-80.

The Invocation was given by Marshell Johnson.

On a motion by Mr. Parham and second by Mr. Hill, the minutes of the March 20, 2024, Airport Authority meeting were approved as previously emailed. Motion carried. Unanimously.

COMMITTEE REPORTS:

ADMINISTRATIVE AND FINANCE COMMITTEE REPORT: *Mr. Hill*

Robby Hill read the March 2024 Flow Sheet as previously emailed.

AIR SERVICE COMMITTEE REPORT: *Mr. Nettles*

Mr. Nettles read the March 2024 Enplanement Report and Load Factor History Report as previously emailed.

PROPERTIES AND PROJECTS COMMITTEE REPORT: *Mr. Josey*

Judy Elders reported all punch list items for the project have been completed and FLO has the keys. The Contractor has submitted closeout documents and Change Order #2 for the project has been fully executed. TBE has processed the final pay application (Pay Application #14), and FLO personnel have sent the pay application to FAA for processing. As of last week, the application has been approved, but FAA is still reviewing the closeout documents. Once those have been reviewed and approved by the FAA, the contractor will receive final payment, and this grant can be closed.

On the Rehabilitate Taxiways B, B-3, B-4, and D (Design and Bidding), Palmetto Corp. of Conway (contractor) mobilized on Monday, April 15, 2024, to begin construction on the contract. The contractor has 54 calendar days to complete the work, excluding final pavement markings, which will occur 30 days after the completion of all airfield paving.

Palmetto has submitted most of their project submittals to the engineer, and they have been reviewed and approved.

TBE prepared Attachment H of the PFC application and sent it to FLO staff for review. Putting together application to submit to FAA for review and approval prior to scheduling meeting with airlines.

EXECUTIVE DIRECTOR'S REPORT: Mrs. Anderson

Connie Anderson requested the Airport Authority to go into Executive Session..

On a motion by Mr. Parham and second by Mr. Powell the Airport Authority went into Executive Session at 4:15 PM. Motion carried. Unanimously.

At 4:43 PM the Airport Authority came out of Executive Session and the regular meeting of the Airport Authority resumed. No action was taken during the Executive Session.

OLD BUSINESS:

NONE

NEW BUSINESS:

On a motion by Mr. Josey and second by Mr. Parham, the Airport Authority authorized Airport Staff up to \$85,000 for the purchase of a new tractor for the Airport Maintenance department. Motion carried. Unanimously.

ADJOURNMENT:

There being no further business, the Pee Dee Regional Airport Authority meeting adjourned at approximately 4:45 PM.