

**Florence Regional Airport
Pee Dee Regional Airport Authority**

December 18, 2024

AIRPORT CONFERENCE ROOM AND TEAMS MEETING

MEMBERS PRESENT:

Mr. Glenn Greene, Chairman
Mr. Robby Hill
Mr. Rene Josey
Mr. Lee Nettles
Mr. Tommy Parham
Mr. Robby Peed (*via Teams*)
Mr. Joe Powell
Mr. Robert Ware

MEMBERS ABSENT:

NONE

Airport Staff Members present were Robert Norton, Connie Anderson and Betsy DeVault.

There was no media present at the meeting.

Also present was Judy Elders with Talbert, Bright & Ellington, Paige Smith and Josh Richardson with Digital Influence Agency, Anferry Baker with Precision Air, and Kirk Wardy with American Airlines.

The meeting was called to order at 4:00 PM by Chairman Greene in the Airport Conference Room, 2100 Terminal Drive, Florence, SC. The media was notified in accordance with 30-4-80.

The Invocation was given by Chairman Greene.

Mr. Hill brought to the Authority's attention of a misspelling on the minutes and requested it be changed. On a motion by Mr. Josey and second by Mr. Nettles, the minutes of the November 20, 2024, Airport Authority meeting were approved with the spelling correction. Motion carried. Unanimously.

Chairman Greene Presented Connie Anderson a clock for her 21 years of service to the Florence Regional Airport.

Digital Influence Agency made a presentation regarding the marketing efforts they are making on behalf of the Airport.

ELECTION OF OFFICERS FOR 2025

Renee Josey was presented for the office of Chairman.

On a motion by Mr. Parham and seconded by Mr. Nettles, Mr. Josey was placed on the slate. On a motion by Mr. Parham and seconded by Mr. Powell, nominations came to a close. The Airport Authority voted for Mr. Josey as Chairman starting in January, 2025. Motion carried. Unanimously.

Joe Powell was presented for the office of Vice Chairman.

On a motion by Mr. Parham and seconded by Mr. Peed, Mr. Powell was placed on the slate. On a motion by Mr. Nettles and seconded by Mr. Parham, nominations came to a close. The Airport Authority voted for Mr. Powell as Vice Chairman starting in January, 2025. Motion carried. Unanimously.

Brad Beadles was presented as Secretary/Treasurer.

On a motion by Mr. Peed and seconded by Mr. Powell, Mr. Beadles was placed on the slate. On a motion by Mr. Powell and seconded by Mr. Green, nominations came to a close. The Airport Authority voted for Mr. Beadles as Secretary/Treasurer starting in January, 2025. Motion carried. Unanimously.

COMMITTEE REPORTS:

ADMINISTRATIVE AND FINANCE COMMITTEE REPORT: *Mr. Hill*

Robby Hill read the November 2024 Flow Sheet as previously emailed.

Mr. Hill presented the 2025 Budget reporting that the Administrative and Finance Committee requested that this budget only be approved for 6 months. At that time the new Executive Director, Brad Beadles, will be able to better understand the needs of the Airport and allow him to develop a new budget.

On a motion by Mr. Josey and seconded by Mr. Powell, the Airport Authority approved the presented 2025 budget for 6 months. Motion carried. Unanimously.

AIR SERVICE COMMITTEE REPORT: *Mr. Nettles*

Mr. Nettles read the November Enplanement and Load Factor History Report as previously emailed.

PROPERTIES AND PROJECTS COMMITTEE REPORT: *Mr. Josey*

Judy Elder reported on the following projects:

Corporate and Box Hangars (Construction). TBE has now received the as-built survey from the surveyor. TBE is working on producing the Record Drawings and grant final close out documentation.

Rehabilitate Taxiways B, B-3, B-4, and D (Construction). TBE is waiting for the as-built survey from the surveyor. Once received, TBE will produce the Record Drawings and grant final close out documentation.

Passenger Facility Charge (PFC) Application. The FAA review period closed on December 29, 2024. At that time they will issue the PFC notification to FLO. Once received, FLO will notify the airlines that the PFC is in effect.

Runway 09/27 and Taxiway Rehabilitation. The geotechnical subconsultant completed their field work over this past weekend. The surveyor is in the process of completing their work. The field work for both the surveyor and the geotechnical firm required closure of Runway 09/27. Tuesday night, December 17, 2024, was the last runway closure for the field work.

General Aviation Ramp SCAC Grant Application. Project is complete. TBE is in the process of preparing the grant closeout documentation.

Stormwater Pollution Prevention Plan. The draft SWPPP will be sent to FLO for review by the end of December 2024. Once approved it will be uploaded to SCDES portal for compliance with General Permit

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EXECUTIVE DIRECTOR'S REPORT: Robert Norton

Robert Norton stated the charging station in parking and on the airfield are complete and went online December 18, 2025. Mr. Norton also informed the Authority that the departure lounge was damaged in the storm December 12, and he was waiting on estimates to repair the damage.

OLD BUSINESS:

NONE

NEW BUSINESS:

NONE

ADJOURNMENT:

There being no further business, the Pee Dee Regional Airport Authority meeting adjourned at approximately 5:06 PM.