

**Florence Regional Airport
Pee Dee Regional Airport Authority**

October 16, 2024

AIRPORT CONFERENCE ROOM AND TEAMS MEETING

MEMBERS PRESENT:

Mr. Glenn Greene, Chairman
Mr. Robby Hill
Mr. Rene Josey
Mr. Lee Nettles
Mr. Tommy Parham
Mr. Robby Peed
Mr. Joe Powell
Mr. Robert Ware

MEMBERS ABSENT:

NONE

Airport Staff Members present were Connie Anderson, Marshell Johnson and Robert Norton.

There was no media present at the meeting.

Also present was Judy Elders with Talbert, Bright & Ellington and Anthony Baker with Precision Air.

The meeting was called to order at 4:00 PM by Chairman Greene in the Airport Conference Room, 2100 Terminal Drive, Florence, SC. The media was notified in accordance with 30-4-80.

The Invocation was given by Connie Anderson.

On a motion by Mr. Parham and second by Mr. Nettles, the minutes of the September 18, 2024, Airport Authority meeting were approved as previously emailed. Motion carried. Unanimously.

Chairman Greene announced the presentation from Digital Influence Agency will be moved to the October meeting.

COMMITTEE REPORTS:

ADMINISTRATIVE AND FINANCE COMMITTEE REPORT: *Mr. Hill*

Robby Hill read the September 2024 Flow Sheet as previously emailed noting that the rental cars and hangars were under budget. There was an inquiry about telephone and Audit expenses being over budget. There was a brief discussion.

AIR SERVICE COMMITTEE REPORT: *Mr. Nettles*

Connie Anderson read the September Enplanement and Load Factor History Report as previously emailed. After discussion, Chairman Greene asked for a report showing the number of cancelations for the past 5 years. Staff will prepare this report and email it to the board.

Mr. Powell inquired about the status of the Jeffords Street property. Connie Anderson stated at last month's board meeting another individual was hired to do a review appraisal. She stated, however, a full appraisal was performed. She stated no payment will be made for that service after it was clearly communicated that a review appraisal was requested. She reported that David McLaurin with Dillon County has now been hired to do the review appraisal and she is currently waiting for the report.

PROPERTIES AND PROJECTS COMMITTEE REPORT: *Mr. Josey*

Mr. Josey stated Runway 01/19 is currently being paved. He stated Florence County is still interested in the purchase or long-term lease of property at the airport. He stated we are currently waiting to hear back from the FAA on this issue.

Judy Elders reported on the Corporate and Box Hangars (Construction), stating that TBE has now received the as-built survey from the surveyor. TBE is working on producing the Record Drawings and grant final close out documentation.

On the Rehabilitate Taxiways B, B-3, B-4, and D (Construction), Palmetto Corp. has completed the paving work on the entire project. Their subcontractor just finished the full-rate markings for the project last week. Palmetto Corp. has scheduled HASCO to come back and crack seal some other airfield pavement areas. This work should begin on Monday, October 14, 2024, and should take the rest of the week to finish. TBE will coordinate with FLO and Palmetto Corp to schedule a final inspection once the crack sealing has been completed.

On the Passenger Facility Charge (PFC) Application, the FAA has approved the PFC application and uploaded into SOAR but requested that FLO do another airline meeting because we did not follow the FAA rules of waiting 30 days between submittal of the consultation package and the meeting. According to FLO's PFC PM at the ATL ADO the statute has no latitude, and they have

asked us to reissue the carrier package and that the meeting will definitely have to meet a proper suspense period of 30 days. The PFC PM says should be as simple as the airlines offering concurrence again once 30 days have elapsed. The airline consultation package was reissued on September 26, 2024, and the new meeting is scheduled for October 28, 2024.

On the Runway 09/27 and Taxiway Rehabilitation, the FAA and SCAC grants have been issued. Notice to proceed has been given to the surveyor and geotechnical engineer.

The SCAC grant has been issued. Palmetto Corp. is scheduled to begin work on this project on October 30, 2024.

FLO has requested scope and fee for the preparation of a new Stormwater Pollution Prevention Plan. The last one was completed in 2011 and needs to be updated to comply with SC Department of Environmental Services General Permit.

The FAA issued their 2026-2030 call for projects on September 11, 2024. The 2026-2030 five-year Capital Improvement Plan (CIP) and 2026 Airport Improvement Program (AIP) Funding Request Preapplication Package are due to FAA ATL ADO no later than December 6, 2024. TBE met with FLO today to discuss the CIP and will prepare the necessary documentation for submittal to the FAA. There was discussion.

EXECUTIVE DIRECTOR'S REPORT: Mrs. Anderson

On a request from Connie Anderson, the Airport Authority went into Executive Session at 4:23 PM to discuss a personnel issue.

At 5:24 PM, the Airport Authority came out of Executive Session and the regular October 16th meeting resumed. Chairman Greene announced no action was taken during Executive Session.

OLD BUSINESS:

Mr. Parham inquired about the property located near the stadium regarding if there is a deed and past agreements with the Stadium for ownership of the property. Connie Anderson stated she spoke with a board member with the Stadium Commission and was told the stadium does not belong to the Airport. Only the land in front of the stadium that is used for parking belongs to the Airport. There was discussion with Mr. Nettles concluding that a title search can be ordered to determine more information.

NEW BUSINESS:

On a motion by Robby Hill and seconded by Mr. Ware, the Airport Authority moved to appoint Brad Beadles as the new Executive Director and to allow him to enter negotiations with him on the Airport Authority's behalf. Motion carried. Unanimously.

ADJOURNMENT:

There being no further business, the Pee Dee Regional Airport Authority meeting adjourned at approximately 5:28 PM.