

**Florence Regional Airport
Pee Dee Regional Airport Authority**

September 18, 2024

AIRPORT CONFERENCE ROOM AND TEAMS MEETING

MEMBERS PRESENT:

Mr. Glenn Greene, Chairman
Mr. Robby Hill
Mr. Rene Josey
Mr. Lee Nettles
Mr. Tommy Parham
Mr. Robby Peed
Mr. Robert Ware

MEMBERS ABSENT:

Mr. Joe Powell

Airport Staff Members present were: Connie Anderson, Marshall Johnson, Robert Norton and Betsy DeVault.

There was no media present at the meeting.

Also present was Judy Elders with Talbert, Bright & Ellington.

The meeting was called to order at 4:00 PM by Chairman Greene in the Airport Conference Room, 2100 Terminal Drive, Florence, SC. The media was notified in accordance with 30-4-80.

The Invocation was given by Chairman Greene.

On a motion by Mr. Parham and second by Mr. Josey, the minutes of the August 21, 2024 Airport Authority meeting were approved as previously emailed. Motion carried. Unanimously.

COMMITTEE REPORTS:

ADMINISTRATIVE AND FINANCE COMMITTEE REPORT: *Mr. Hill*

Robby Hill read the August 2024 Flow Sheet as previously emailed, noting expense for fencing. Robert Norton stated the expense was for changing the perimeter fencing around the Rise-Aero Property in order to be in compliance with FAA and Homeland Security Regulations.

AIR SERVICE COMMITTEE REPORT: *Mr. Nettles*

Connie Anderson read the August Enplanement and Load Factor History Report as previously emailed. After brief discussion, Mrs. Anderson stated she had spoken with the Airport's Air Service Consultant who felt positive that the 3 daily flights with American Airlines would continue through Spring 2025. There was brief discussion about how the 3 flights with American Airlines was being advertised. Connie Anderson stated through Airport's Social Media. She stated she would ask Paige Smith, Media Consultant with Influence Digital Agency who manages the airport's social and digital media to make a presentation to the board at the next meeting.

PROPERTIES AND PROJECTS COMMITTEE REPORT: *Mr. Josey*

Mr. Josey stated Florence County is interested in the purchase or a long-term lease for property located near the stadium to build a Fire Station. Connie Anderson stated she has spoken with the Florence County Administrator about the complexities with FAA Rules and Regulations for building on airport property. She stated if the Airport Authority is interested, she will schedule a meeting with the County for discussion. There was discussion. The Properties and Projects Committee will meet for further discussion of this proposition.

Judy Elders reported on the Corporate and Box Hangars (Construction), TBE is still waiting on the surveyor to complete the mapping. Once this survey is received, TBE will produce Record Drawings and begin to close out the grant. TBE reached out to the surveyor on Monday, and was told the survey should be emailed to TBE by the end of this week (September 20, 2024).

On the Rehabilitate Taxiways B, B-3, B-4, and D (Construction), Palmetto Corp. has completed the paving work on the entire project. Their subcontractor just finished the full-rate markings for the project last week. Palmetto Corp. has scheduled HASCO to come back and crack seal some other airfield pavement areas. This work should begin this week. TBE will coordinate with FLO and Palmetto Corp to schedule a final inspection once the crack sealing has been completed.

On the Passenger Facility Charge (PFC) Application, The public comment period closed on September 11, 2024; no public were received. American Airlines did not provide written certification of agreement or disagreement; therefore, it is determined that they agree. The final

PFC application to FAA is being prepared and a draft was submitted to the FAA for review on September 17, 2024. Upon receipt of FAA review and comment, the final PFC application will be prepared and submitted for approval.

On the Runway 09/27 and Taxiway Rehabilitation, the FAA and SCAC grants have been issued. Waiting for approved work authorization to begin work.

The SCAC grant has been issued. Waiting for Palmetto Corp. to determine when they will start work.

FAA Call For Projects, the FAA issued their 2026-2030 call for projects on September 11, 2024. The 2026-2030 five-year Capital Improvement Plan (CIP) and 2026 Airport Improvement Program (AIP) Funding Request Preapplication Package are due to FAA ATL ADO no later than December 6, 2024. TBE will be scheduling a meeting with FLO to discuss the projects for the next five years.

EXECUTIVE DIRECTOR'S REPORT: Mrs. Anderson

Connie Anderson stated that a review appraisal for the Jefford Street property has been resubmitted and will keep the board updated.

Mrs. Anderson stated the Airport has made the purchase of the three new vehicles from the Federal Surplus Program. The vehicles are being decaled and will be for use in the Public Safety Department.

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OLD BUSINESS:

NONE

NEW BUSINESS:

NONE

ADJOURNMENT:

There being no further business, the Pee Dee Regional Airport Authority meeting adjourned at approximately 4:41 PM.